

## **Memorandum**

**To:** Ron Mattiussi  
City Manager

**From:** H.M.Scott Meadows  
Police Administration Manager

**Date:** April 19, 2007

**Subject:** **Supply of Meals for RCMP Prisoners  
May 1, 2007 to April 30, 2009**

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### **Recommendation:**

**THAT** Council approve entering into a contract to supply meals for the RCMP prisoners for the period from May 1, 2007 to April 30, 2009, with a total cost of \$205,163.00 plus G.S.T. over the two year period, with an option for a one year extension to April 30, 2010;

AND THAT the Mayor and Clerk be authorized to execute the agreement on behalf of the City.

### **Background:**

The Kelowna RCMP cell block is an extremely busy operation year round. Averages of between 425 to 650 prisoners are incarcerated each month. The cell block occupancy is approximately one third city and two thirds provincial remands.

Federal and Provincial Revenue recoveries are received quarterly to offset the above noted prisoners expenses.

The Hungry Hound Restaurant was the sole bid in the tender process, and was the previous contractor, and has been the contractor in excess of ten years.

The Kelowna RCMP / City of Kelowna are satisfied with the service.

**Financial / Budgetary Considerations:** Funding is available in budget for the duration of the contract.

**Internal Circulation to:** Purchasing Department - L. Flick.

**Legal / Statutory Authority:** Not applicable.

**Legal / Statutory Procedural Requirements:** Nil.

**Existing Policy:** Not applicable

**Personnel Implications:** Nil.

**Technical Requirements:** Nil.

**External Agency / Public Comments:** Not applicable.

**Alternate Recommendation:** Nil.

Submitted by

H.M.Scott Meadows  
Police Administration

Approval for inclusion: Rick Baker - Director - Corporate Development

CC:  
Purchasing Department - L. Flick